

FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE



FIG Trampoline Gymnastics World Cup "Ciudad de Valladolid" Valladolid - ESP October 7th - 8th 2017



DIRECTIVES TRA and TUM

ID 15174

Dear FIG Affiliated Member Federation,

Following the decision of the Executive Committee, the Gymnastics Federation of **Spain** has the pleasure to provide information related to the organization of the **FIG Trampoline Gymnastics World Cup "Ciudad de Valladolid"**.

Please find herein below the directives:

FIG	Fédération Internationale de Gymnastique (FIG) Contact person: Rui Vinagre 12 Avenue de la Gare 1003 Lausanne Switzerland Tel: +41 21 321 55 10 / Direct: +41 21 321 55 32 Fax: +41 21 321 55 19 / Sports department: +41 21 321 55 29 e-mail: rvinagre@fig-gymnastics.org website: www.fig-gymnastics.com
HOST FEDERATION	Royal Gymnastics Spanish Federation Real Federación Española de Gimnasia (RFEG) Address: Ferraz, 16, 7º dcha. 28008 Madrid. SPAIN Contact person: Sergio García Alcázar Phone number: +34915401078 Fax number: +34915400990 E-mail: sgarcia@rfeqimnasia.es Website: www.rfeqimnasia.es
LOCAL ORGANIZING COMMITTEE	Federación de Gimnasia de Castilla León Apdo. 6210. 47080 Valladolid. SPAIN Contact person: Miguel Vicente Phone number: +34 637873223 E-mail: mvicentem@yahoo.es Website: http://www.gimnasiacastillayleon.es
LOCATION	Valladolid - Castilla y León - Spain
DATE	From 5 th to 9 th , October 2017 (competition days: 7 th and 8 th)
VENUE	Pabellón Polideportivo Pisuegra Plaza de México, s/n. 47014 Valladolid. SPAIN Phone number: +34 983 476 166 Fax: +34 983 476 208 Website: http://www.fmdva.org/instal_ficha.asp?id_instal=8# Seats: 5000 places All competition and training halls are located at the same venue/building.

APPARATUS SUPPLIER	<p>Trampolines: Eurotramp Ultimate 4x4 Trampoline. Reference number: 3050 Tumbling: Skakun Original 2014 Time Measurement Device: Acrosport TMD AS-1. Reference number: TRA15</p> <p><u>Competition hall:</u> 4 trampolines, 1 tumbling track and 1 DMT <u>Training hall:</u> 4 trampolines and 1 tumbling track <u>Warm-up hall:</u> 4 trampolines and 1 DMT</p>											
PROVISIONAL SCHEDULE	<table border="1"> <tr> <td data-bbox="459 439 719 499">October 5 (Thursday)</td> <td data-bbox="735 439 1508 499">Arrival of Delegations</td> </tr> <tr> <td data-bbox="459 510 719 645">October 6 (Friday)</td> <td data-bbox="735 510 1508 645">Training and Podium Training Orientation Meeting Judges' Instruction Scoring System Training for Judges</td> </tr> <tr> <td data-bbox="459 656 719 716">October 7 (Saturday)</td> <td data-bbox="735 656 1508 716">Qualification - TRA Ind., TUM* and TRA SYN**</td> </tr> <tr> <td data-bbox="459 728 719 996">October 8 (Sunday)</td> <td data-bbox="735 728 1508 996">Finals (will be run separately) TRA IND W TRA IND M TUM W TUM M TRA SYN W TRA SYN M Closing dinner</td> </tr> <tr> <td data-bbox="459 1008 719 1068">October 9 (Monday)</td> <td data-bbox="735 1008 1508 1068">Departure of Delegations</td> </tr> </table>	October 5 (Thursday)	Arrival of Delegations	October 6 (Friday)	Training and Podium Training Orientation Meeting Judges' Instruction Scoring System Training for Judges	October 7 (Saturday)	Qualification - TRA Ind., TUM* and TRA SYN**	October 8 (Sunday)	Finals (will be run separately) TRA IND W TRA IND M TUM W TUM M TRA SYN W TRA SYN M Closing dinner	October 9 (Monday)	Departure of Delegations	<p>*Tumbling can be run simultaneously with TRA individual or synchro ** SYN qualifications may also be run in the morning of 08.10.2017.</p> <p>Delegations are allowed to arrive to Valladolid by 1st or 2nd October 2017. LOC will provide trainings upon request by NF from 3rd to 5th October.</p>
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PARTICIPATION	<p>The World Cup competition will consist of Qualifications and Finals.</p> <p><u>Participation in the Qualifications:</u></p> <ul style="list-style-type: none"> • All competitors must take part in the qualifications. • No qualifications must be held if there are less than 9 participants per disciplines. • In case of a tie at any place, the tie-breaking rules as set up for the World Championships shall be applied. Nevertheless the gymnasts not qualified for the finals and with the same final score will receive the same world cup points. <p><u>Participation in the Finals:</u></p> <ul style="list-style-type: none"> • The top eight gymnasts or pairs from the qualifications qualify for the finals. • Max. 2 individuals or 1 pair per NF per discipline. • In addition, the host federation will be allowed one man or one woman in Trampoline Individual, 1 Pair (male or female) in TRA Synchro, and one man or one woman in Tumbling, in case that it is not represented at all in Trampoline Ind, Trampoline Synchro or Tumbling. • Such "Wild Card Gymnasts or Pairs" must have participated in the qualification. • "Wild Card Gymnasts" will receive medals and prize money, but they will not receive any World Cup Points. • In case of a tie at any place, the tie-breaking rules as set up for the World Championships shall be applied. 											

World Cup Competitions may not be combined with other Competition.

Cancellation Policy (valid for Tumbling only):

- The **organizing member Federation (LOC)** may cancel the competition in the category TUM if at the time of the definitive entry there are less than 4 countries registered in this category. In case of such a cancellation, the LOC must reimburse, in full, the entry fee and payments made for accommodation. Should flights have to be cancelled due to the above, the risk is at the charge of the participating member Federations (NF).
- The **participating member Federation (NF)** may cancel its participation in men’s or women’s TUM without any penalty or payment for fees, accommodation and meals already booked, in case of less than 4 participating countries in that category after the definitive deadlines.
- Procedure and deadlines for the cancellation of the TUM competitions by the organising member federation or participation by the NF is as follows:
- FIG shall inform the organising member federation about the participation, within 5 days after the Definitive registration deadline.
- The organising member federation has the possibility to cancel the TUM event respectively their participation within 5 days after information by the FIG. Such notification must be sent by e-mail or fax to the FIG. Cancellations after this deadline will not be accepted.

“HORS CONCOURS” GYMNASTS

The Organizing Member Federation is allowed to add only for the qualifications “hors concours” competitors. These competitors are in addition to the official participants of the Organizing Member Federation’s competitors, they must be named before the start of the qualifications and cannot qualify for the final. They will have to start first.
The Organizing Member Federation is allowed to name 1 Individual Men and 1 individual Women, as well as 1 Synchro pair Men and 1 Synchro pair Women as “hors concours” competitors. For Tumbling, the number of “hors concours” competitors is 2 Men and 2 Women

FEDERATIONS INVITED

The Organizing Member Federation must invite all FIG Member Federations who have paid their annual membership fee for Trampoline Gymnastics.

SIZE OF DELEGATION AND FIG LICENCE

Only senior gymnasts in good standing with the correct age and holding a valid FIG License may participate. The Organizing Committee will be responsible for checking the validity of the gymnast’ Licenses. No gymnasts will be accepted without a valid FIG License at the deadline of the Nominative Registration. The maximum size of the invited delegation is as follows:

	TRA indiv. M/W	Synchro M/W	TUM M/W	Joint/ Total
Head of Delegation	1	1	1	1
Team Manager	1	1	1	1
Coach	1/1	---	1/1	4
Gymnasts	4/4	2 pairs/ 2 pairs	4/4	20
Doctor	1	---	1	1
Physiotherapist	1	---	1	2
Judges	2	---	2	4
Total	16	10	16	36

Out of competition gymnasts will not be accepted.

AGE LIMITS

Participating gymnasts must be at least 17 years (born in 2000 or before) in all disciplines.

	<p>Note: gymnasts who have participated in a Senior World Championships, Senior Continental Championships or World Cup competitions may <u>not</u> participate in Junior competitions afterwards.</p>																				
JUDGES AND JURIES	<p>The number of Judges' panels may be decided by the organizing member federation depending on the number of participating competitors and judges. The Judges' panels will be set up by a draw – directed by the FIG Technical Delegate – from the judges present at the event.</p> <p>Each participating federation must provide minimum one judge (minimum category III) per discipline in which they participate. Failure to do so will result in a fine of CHF 2'000.- to be paid to the organizing member federation.</p> <p>The organizing federation is responsible that there are enough FIG brevetted judges present with the appropriate category of brevet for their function (minimum category III).</p> <p>In trampoline gymnastics the judges panels are as follows:</p> <table border="1" data-bbox="509 660 1437 840"> <thead> <tr> <th></th> <th>Ind. TRA</th> <th>Synchro</th> <th>TUM</th> </tr> </thead> <tbody> <tr> <td>Chair of Judges Panel</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>Judges for Execution</td> <td>6</td> <td>6</td> <td>5</td> </tr> <tr> <td>Judges for Difficulty</td> <td>2</td> <td>2</td> <td>2</td> </tr> <tr> <td>Total:</td> <td>9</td> <td>9</td> <td>8</td> </tr> </tbody> </table> <p>No panel may include more than one member from a single federation (excluding the CJP and D judges). - For Judges Requirements, please see "General Judges Rules"</p> <p>The FIG Technical Representative will serve as President of the Superior Jury.</p>		Ind. TRA	Synchro	TUM	Chair of Judges Panel	1	1	1	Judges for Execution	6	6	5	Judges for Difficulty	2	2	2	Total:	9	9	8
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FIG TECHNICAL DELEGATE AND EC MEMBER	<p>The FIG Technical Delegate and EC member (if applicable) will be designated by the FIG.</p> <p>The FIG Technical Delegate will serve as President of the Superior Jury.</p>																				
REGISTRATION DEADLINES	<p>Provisional, Definitive and Nominative registrations must be completed by entering the composition of the delegation on-line on: www.fig-gymnastics.com. These registrations will only be accepted from FIG Gymnastics Member Federations.</p> <table border="1" data-bbox="456 1366 1450 1576"> <tbody> <tr> <td>Provisional registration</td> <td>June, 7, 2017</td> <td>(4 months prior to the event)</td> </tr> <tr> <td>Definitive registration:</td> <td>August, 7, 2017</td> <td>(2 months prior to the event)</td> </tr> <tr> <td>Nominative registration</td> <td>September 7, 2017</td> <td>(4 weeks prior to the event)</td> </tr> </tbody> </table> <p>Late registrations and registrations which are not accompanied by the requested payments (if any) are subject to fines as follows:</p> <table border="1" data-bbox="513 1709 1431 1906"> <tbody> <tr> <td>Fine for missing or late Provisional Registration</td> <td>CHF 500.-</td> </tr> <tr> <td>Fine for missing or late Definitive Registration</td> <td>CHF 750.-</td> </tr> <tr> <td>Fine for missing or late Nominative Registration</td> <td>CHF 500.-</td> </tr> </tbody> </table> <p>Registrations made later than 10 days after the deadline for the Nominative Entry will not be accepted and the Delegations will not be authorized to participate.</p>	Provisional registration	June, 7, 2017	(4 months prior to the event)	Definitive registration:	August, 7, 2017	(2 months prior to the event)	Nominative registration	September 7, 2017	(4 weeks prior to the event)	Fine for missing or late Provisional Registration	CHF 500.-	Fine for missing or late Definitive Registration	CHF 750.-	Fine for missing or late Nominative Registration	CHF 500.-					
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DRAWING OF LOTS	The drawing of lots will take place at the FIG Headquarters in Lausanne (SUI) two weeks after the closing date of the nominative registration.																
ENTRY FEES	<p>The cost for the entry fee is 100 euros (€) per gymnast.</p> <p>The invited participating federations must pay for all entry fees. At the time of the Definitive registration (2 months prior to the event) 100% of the entry fee must be paid to the OC. The entry fee is not refundable.</p> <p><i>Exception is if because of low number of participants, the event is no longer a FIG World Cup.</i></p> <p>Entries without payment of the entry fees will be considered as invalid and will be refused.</p>																
ACCREDITATION	<p>All delegations will be conducted to the hall (accreditations desk) upon arrival to Valladolid.</p> <p>Accreditation cards will be distributed at the Accreditation Centre situated at the Competition Venue upon arrival of the delegations. The following items will be checked there with the Heads of delegations:</p> <ul style="list-style-type: none"> • The passport of gymnasts and judges including all members of the delegations • Transport – Departure • The medical insurance for the members of the delegations • 2 copies of competition cards for each gymnast/synchro pair (TRA) • 2 copies of competition/difficulty cards (TUM) • National anthem and national flag <p>In order to accelerate the process of the accreditation, each participating Federation is kindly requested to upload photos and passport copy of each member of its delegation (gymnasts, head of delegation, team manager, judges, coaches, medical staff and etc.) into the LOC's online program in the following link website: www.registrationwcuptraesp.com</p> <p>The deadline for the photos & passport copies upload (identity colour photo in JPG format, size – 45mm x 35mm, resolution: 800x600plx) is September 7, 2017. Please clearly indicate the corresponding full name (with correct spelling) in the file title.</p> <p>Also, in order to accelerate the accreditation, you can submit in the on line registration system a copy of the passports and insurances of all your participants</p> <p>Sending photos and the rest of information in due time will prevent the delegations from waiting at the accreditation centre.</p>																
ACCOMMODATION	<p>CATEGORY A ****</p> <p>The costs per person/night in this first hotel are as follows:</p> <table border="1" data-bbox="459 1794 1316 1933"> <thead> <tr> <th></th> <th>Full board</th> <th>Half board</th> <th>Bed and Breakfast</th> </tr> </thead> <tbody> <tr> <td>Single room</td> <td>170 €</td> <td>155 €</td> <td>145 €</td> </tr> <tr> <td>Double room</td> <td>145 €</td> <td>130 €</td> <td>115 €</td> </tr> <tr> <td>Triple room</td> <td>130 €</td> <td>120 €</td> <td>105 €</td> </tr> </tbody> </table>		Full board	Half board	Bed and Breakfast	Single room	170 €	155 €	145 €	Double room	145 €	130 €	115 €	Triple room	130 €	120 €	105 €
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Single room	170 €	155 €	145 €														
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Triple room	130 €	120 €	105 €														

CATEGORY B ***

The costs per person/night in this first hotel are as follows:

	Full board	Half board	Bed and Breakfast
Single room	155 €	145 €	125 €
Double room	130 €	120 €	105 €
Triple room	130 €	120 €	100 €

CATEGORY C **

The costs per person/night in this first hotel are as follows:

	Full board	Half board	Bed and Breakfast
Single room	115 €	105 €	95 €
Double room	110 €	100 €	85 €
Triple room	100 €	95 €	80 €

The prices charged for the hotel rooms do not exceed the usual hotel rates, given that these prices are all including transport from/to Madrid Airport, tickets for the banquet and local transportation.

While the Accommodation Form must be returned to the LOC by **August 7 2017** at the very latest, the Hotel rooms will be allocated on a “first come, first served” basis.

The participating federations must pay for their accommodation costs.

At the time of the Definitive registration (**August 7, 2017**) 50% of the accommodation costs must be paid to the LOC. Entries without the payment of the 50% of the accommodation costs will be considered as invalid and will be refused. The remaining 50% of the accommodation costs must be paid no later than **September 7, 2017**.

Delegations booking their accommodation outside the OC are invited to purchase the following services:

- Transfer by bus from/to Madrid Airport: 100 euros/person for both ways
- Banquet ticket: 60 euros per person
- Local transportation from/to the hotels and venue: 60 euros per person

All these services must be included in the first payment (August 2017)

MEALS

All meals will be provided at the official hotels and hostels. Free local transportation will allow all delegations to arrive on due time to the lunch and dinner times.

The LOC will also arrange with the hotel and hostels the chance to have some lunch packages ready for those participants not willing or able to return to their accommodations during the event.

CANCELTION POLICY

Rooms with or without full board cancelled until July 6, 2017 at the very latest will be subject to no cancellation fee.

Rooms with or without full board cancelled from July 7, 2017 until August 7, 2017 at the very latest will be subject to a cancellation fee of 50% to be paid by the Federation concerned.

Rooms with or without full board cancelled from 8 August 2017 until the arrival of the delegations on site or “no show” will be subject to a cancellation fee of 100% to be paid by the Federation concerned.

FINAL BANQUET	<p>Final banquet will be organized. All individuals booking their accommodation via the LOC will get their tickets without any additional payment.</p> <p>Those delegations not booking their accommodation with the LOC will need to contact the LOC in order to buy tickets for the banquet. The tickets for the final banquet (60 euros) must be paid to the LOC by September 7th, 2016.</p>
INTERNATIONAL TRANSPORTATION	<p>The participating federations must pay for the travel costs of their delegation members to Madrid Barajas Airport or Valladolid Railway.</p> <p>The Travel Schedule Form must be returned to the LOC by September 7, 2017</p>
LOCAL TRANSPORTATION	<p>Delegations booking accommodation through the LOC will be offered free transport:</p> <ul style="list-style-type: none"> - From Madrid Barajas Airport or Valladolid Railway station to the competition venue or hotel and back provided notifications of flights details have been sent prior September 7, 2017. - From their hotels to the competition venue <p>Delegations not booking their accommodation through the LOC will be offered transport from and to Madrid Airport at a 100 euros cost per person, given they transfer their payment by no later than September 7, 2017.</p>
VISA	<p>Please verify immediately with your travel agent or the ESP (Spain) Embassy or Consulate in your country if a visa is required for your travel to ESP (Spain). The LOC will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before 7 September 2017 to the LOC.</p> <p>The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.</p>
INSURANCE	<p>The Host Federation, the LOC and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like. The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.</p> <p>The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance.</p> <p>The LOC will subsequently offer insurance at the Federations own charge as follows: 35 Euros per person/day.</p>
FINANCIAL OBLIGATIONS	<p>Federations which have not fulfilled their financial obligations towards the FIG (e.g. annual membership fee, unpaid invoices, etc) will not be allowed to participate in this World Cup.</p> <p>Federations which have not fulfilled their financial obligations towards the LOC by the given deadline in the Invitation/Directives, may still have the possibility to participate, but the LOC will not guaranteed the hotel booking, meals and local transportation.</p>
BANK ACCOUNT INFORMATION	<p>All payments for the hotel booking must be made by bank transfer:</p> <ul style="list-style-type: none"> - Name of beneficiary: FEDERACION DE GIMNASIA DE CASTILLA Y LEON - Address of beneficiary: APARTADO DE CORREOS 6210, 47080 VALLADOLID (SPAIN) - Name of Bank: BANCO BILBAO VIZCAYA ARGENTARIA (BBVA) - Address of Bank: DUQUE DE LA VICTORIA 12, 47001 VALLADOLID (SPAIN)

- IBAN: **ES3901825579870201504592**
- SWIFT code: **BBVAESMMXXX**

Each participating member Federation is kindly requested to integrate the payment's purpose as follows: WcupESP2017 the participating federation is responsible for covering all bank fees in connection with the bank transfers.

PRIZE MONEY

The organising member federation will pay the following minimum prize money per discipline (amounts in Swiss Francs – CHF) - “discipline” means every final: individual trampoline men, individual trampoline women, synchro men, etc.

The prize money, free of any deductible taxes, will be distributed in CHF (or its equivalent in Euro) as follows:

Ranking	Prize money (CHF)
1	1'500
2	1'000
3	500

No prize money, medals and World Cup Series Ranking Lists points will be given, if there are less than 4 participating federations in a category.

In case of a tie, the prize money will be added and divided by the number of gymnasts:

1, 1, 3 (prize money for rank 1 and 2 is added and divided by 2) 1, 2, 2, (prize money for rank 2 and 3 is added and divided by 2)

No prize money, medals and World Ranking Lists points will be given, if there are less than 4 participating Member Federations per category. This must be mentioned in the invitations.

Assignment of WORLD CUP SERIES RANKING POINTS

In principle, the official results and the updated FIG World Cup Series Ranking List will be published on the FIG web site within one working day after the competition.

Separate World Cup Series Ranking Lists are established for every discipline, beginning with the first World Cup event of the year and ending with the last World Cup event of the year as follows:

- Trampoline Individual Men
- Trampoline Individual Women
- Trampoline Synchro Men
- Trampoline Synchro Women
- Tumbling Men
- Tumbling Women

For individual Trampoline and Tumbling, World Cup points are assigned to the competitors by name.

Trampoline Synchro pairs are listed by name, but considered as an entity. In case of change of a Synchro partner, the Synchro Pair is considered as a new pair.

World Cup Points will be assigned to the competitors as follows:

Rank	Points	Rank	Points
1	60	16	15
2	55	17	14
3	50	18	13
4	44	19	12
5	38	20	11
6	32	21	10
7	28	22	9
8	25	23	8
9	22	24	7
10	21	25	6
11	20	26	5
12	19	27	4
13	18	28	3
14	17	29	2
15	16	30	1

In the case that less than four federations participate per category, no World Cup points, no medals and no prize money will be given.

Winner of the annual Word Cup	The winner of the annual World Cup per category is the individual gymnast / pair with the highest number of points of the World Cup Series Ranking List after the last event of the year: A special award ceremony will be held at the last World Cup Competition of the year in which the World Cup winner will receive the World Cup.
EVENT MANAGER	Sergio García Alcázar Direct phone: +34607160014 E-mail: sgarcia@rfegimnasia.es
MEDIA	LOC Press department: Andrea Caicoya E-mail: andreacaicoya@rfegimnasia.es Tel : +34 651406317
SOCIAL MEDIA	www.facebook.com/Real-Federación-Española-de-Gimnasia https://www.facebook.com/TrpWCupValladolid/
MEDICAL	The Organizing Committee will provide a first medical aid service, a doctor and emergency medical transportation from the competition / training area during the event.
OFFICIAL HOSPITAL	Hospital Clínico Universitario de Valladolid Avda. Ramón y Cajal, 3, 47003 Valladolid Teléfono: 983 420 000
VIDEO CONTROL SYSTEM	Loo Media Company will provide video control system, which allows to treat inquiries and records all exercises of the competition in a quality which allows to judge the exercises.
RULES AND REGULATIONS	The competition will be organized under the following FIG rules, as valid in the year of the competition, except for any deviations mentioned in these directives or in the FIG World Cup Rules for Trampoline Gymnastics:

	<ul style="list-style-type: none"> - Statutes - Code of Ethics - Technical Regulations - License Rules - Code of Points and relevant Newsletters - General Judges' Rules - Specific Judges' Rules for Trampoline and Tumbling - Medical Organization of the Official FIG Competitions - Doping Control Rules - Media Rules - Apparatus Norms - Advertising and Publicity Rules - Accreditation Rules - Regulations for Awards Ceremonies <p>and subsequent decisions of the FIG Executive Committee</p>																								
MARKETING	FIG advertising and publicity norms must be respected																								
DEADLINES SUMMARY	<table border="1"> <tr><td>Provisional Registration</td><td>7 June 2017</td></tr> <tr><td>Definitive Registration</td><td>7 August 2017</td></tr> <tr><td>Nominative Registration</td><td>7 September 2017</td></tr> <tr><td>Accommodation Form</td><td>7 August 2017</td></tr> <tr><td>Travel Schedule Form</td><td>7 September 2017</td></tr> <tr><td>Visa Request Form</td><td>7 September 2017</td></tr> <tr><td>Payment of the Entry Fee</td><td>7 August 2017</td></tr> <tr><td>Payment of the Accommodation Costs first 50%</td><td>7 August 2017</td></tr> <tr><td>Payment of the Accommodation Costs Second 50%</td><td>7 September 2017</td></tr> <tr><td>Payment of the Meals</td><td>7 September 2017</td></tr> <tr><td>Payment of the Final Banquet</td><td>7 September 2017</td></tr> <tr><td>Payment of the fine for missing judge</td><td>7 September 2017</td></tr> </table>	Provisional Registration	7 June 2017	Definitive Registration	7 August 2017	Nominative Registration	7 September 2017	Accommodation Form	7 August 2017	Travel Schedule Form	7 September 2017	Visa Request Form	7 September 2017	Payment of the Entry Fee	7 August 2017	Payment of the Accommodation Costs first 50%	7 August 2017	Payment of the Accommodation Costs Second 50%	7 September 2017	Payment of the Meals	7 September 2017	Payment of the Final Banquet	7 September 2017	Payment of the fine for missing judge	7 September 2017
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Sincerely Yours,



Madrid 3rd March 2017.....

IGNACIO MARRON MOYA
GENERAL SECRETARY